

## E-learning Contract Management CATS CM Foundation

In this e-learning you get knowledge of the what, how and why of Contract Management. You will learn the structure and terminology of the proven Contract Management method CATS CM. With this knowledge you can do the CATS CM Foundation exam.

In on average 6 hours of guided study you get the basic knowledge for successful Contract Management, based on CATS CM. You will be convinced that contracts indeed can be managed and become controllable with simple means and procedures.

After the training you can start managing your contracts during the execution and closure phases of the contract successfully, efficiently and effectively. The training is suited for both delivery and ordering parties.

## Review from other participants

*"I have experienced The CATS Contract Management e-learning as very positive. The course has been set up clearly. It was easy to understand and the length was ok also." Ronald van Overdijk*

## Why this training

- You learn about CATS CM as practical approach to get a grip on your contracts
- You will understand how you can add value to your organisation as Contract Manager
- You will see opportunities for margin improvement or cost savings
- You learn to recognize risks
- You will be able to do the CATS CM Foundation exam successfully

## What do you learn

- Name the most important principles and terms regarding Contract Management
- Understand Contract Management as discipline and to place it in comparison with project-, service- and demand management
- Understand the method CATS CM and the basics of the different steps in the process
- See the contract environment and your position/role therein
- Make the first steps in getting a grip on your contracts with the method CATS CM, enabling you to achieve the objectives of your contracts

## Target audience

Anybody who wants to know more about the CATS CM method for Contract Management, looking for a clear vision and approach to get a grip on contracts in the execution phase.

### Prerequisites

The level of the training is HBO. There are no specific prerequisites.

## General

### Duration

The training takes about six hours to complete. After payment of the invoice you can start any moment. You will have access to the e-learning for 6 months. In this time you can go through the e-learning as many times as you like.

### Exam

After completion of the e-learning it is possible to do the online CATS CM Foundation exam. Upon successful completion you will be awarded with the certificate 'CATS CM Foundation. Please contact us at [info@cmpartners.nl](mailto:info@cmpartners.nl) if you want to do the exam, to hear about the procedure. If you do not pass the examination the first time, CM Partners offers you a free retake.

### Way of working

In the e-learning different kind of interactive questioning is used. In this way you will learn about the method CATS CM. You will finish the e-learning with a case, in which you will get questions about the topics you learned about in the previous modules. There is the possibility to interact with and ask questions to other students and the instructor.

## Program

- What is Contract Management?
- Why Contract Management, the value of Contract Management
- The 4 CATS CM pillars:
  - Work To Be Done versus All Other Contract Matter
  - the roles within Contract Management
  - the Contract Management Process
  - the Contract Management Essentials
- Tasks, responsibilities and authorization of the Contract Manager
- The contract life cycle and the contract environment

## Related training courses

In the training program for Contract Managers additional (classroom) training is available. Please contact us for the possibilities in English through [info@cmpartners.nl](mailto:info@cmpartners.nl) or +31 (0)852100531.